



Al-Hussaini & Company (pvt) Ltd

Residential - Commercial - Construction - Industrial - Cleaners

Technical Proposal



Outsourcing of Janitorial Services

Human Resources Cleaning



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AL-HUSSIANI & COMPANY (PVT) Ltd



SUB OFFICES



S.No	Contact Persons	Address	District
01	Mr. Danish Channa	D-3, 4 th Floor Amir Chamber, Block-13A, Gulshan-e-Iqbal, Karachi, Sindh, Pakistan	Karachi
02	Ms Nadia Naz	SHARJAH- UAE: Est. P.O Box; No-64128, Sharjah UAE: Web; www.akarllc.com	Dubai UAE
03	Ms Shama Firdous	Rawalpindi: House No; 313, Street No-2, Munawar Colony Adyala Road Rawalpindi	Rawalpindi / Islamabad
04	Mr. M Irfan	House # 481, Street 5, Sector F-7, Phase 6, Hayatabad Peshawar. Peshawar, Khyber Pakhtunkhwa.	Peshawar
05	Mr. Pitrous Jorge	House No-9, Street No-9, Bogiwal Bagbapura Lahore	Lahore
06	Mr. Rashid Anes Mangsi	First Floor Post Office Near PSO Petrol Pump Lahori Muhllah Larkana	Larkana
07	Mr. Jan Mohammad Dal	H/No.B-10 Sachalabad Near Citizen Colony Qasimabad Hyderabad	Hyderabad
08	Mr. Muhammad Amin Junejo	House No-102, Sachal Street, Sector 1 Town Ship Sukkur	Sukkur
09	Mr. Mohammad Amir	House 01 First Floor Manthar Road Gousya Pul Rahmat Colony District Rahim yar khan	Rahim yar khan



Introduction of Company Profile & Concept Note

Al-Hussiani & company (Pvt) Limited (formerly Al-Hussaini Developers & CO) is in the field of construction since 1999.

It has come to a long way to high engineering national and international importance by meeting symbolize commitment, distinction and professional excellence, stringent, demanding extra ordinary work civil work & General works.

The ever increasing efforts to words attaining better and new business venture have exposed the company to multitude of engineering disciplines now is company's prerogative to be working in infrastructure, housing, design and environment areas like construction of roads and buildings.

Al – Hussaini and Company boasts and claims to have a reputation of company delivering the projects ahead of schedule. This has consolidated trust and confidence with our business entrepreneurs. The repetition of orders we have been getting from the clients is a touchstone of their reliance in **Al-Hussiani & company (Pvt) Ltd** and clear emblem of the comfort extended by us.

Al-Hussiani & company (Pvt) Ltd. enjoys the reputation of being a trend setter in the ever expanding Behan Benazir Basti, District Badin, Dadu, Mirpur Khas, Benazir Housing Cell Government of Sindh of Housing and infrastructure, Hydrological and Geological survey in Indus delta and many water resources in Pakistan the last years and has earned a respect and reputation of being most recognized name in the market. The biggest name in General Order Supply of development are proud to have **Al-Hussiani & company (Pvt) Ltd.** associated with them, Al-Hussiani And company has added value through a useful engineering contribution towards the concept or development of housing and infrastructure vis-à-vis other disciplines.

Al-Hussiani & company (Pvt) Ltd. having thrown its weight abroad has been successfully in maintaining the balance and secure job of high engineering practice and financial value.

Today we stand tall and firm over the strong foundation of reputation and trust with a high value and numbers of human, resources which given us a distinctive edge over the competition in the market.



Mission:

Our vision is to be the Pakistan's preeminent designer/builder of unique, architectural memorial structures.

Mission Statement

The **AL-HUSSIANI & COMPANY (PVT) Ltd.** Construction develops alliances with its customers to ensure their complete satisfaction with the entire design and construction experience. This not only means that **AL-HUSSIANI & COMPANY (PVT) Ltd.** Construction will deliver a high quality building, on time and on budget, but that customers will have complete confidence and peace of mind throughout the process of working with **AL-HUSSIANI & COMPANY (PVT) Ltd.** Construction, that all risks have been managed and all reasonable contingencies planned for...

AL-HUSSIANI & COMPANY (PVT) Ltd. Construction values integrity; our practices are honest, our conduct is legal and ethical. Although we are motivated by a fair return on our investment, we are always striving for win-win partnerships with customers who share our desire to design and build memorial structures that add value to the communities in which they are built and assist cemetery owners in keeping the promise of perpetuity that they have made to their lot holders.

To this end, we are committed to effectively communicating to our customers the benefits of the **AL-HUSSIANI & COMPANY (PVT) Ltd.** Construction design/build process, and poured-in-place construction methodology. We will ensure that our customers receive real and measurable value from our 30-plus years of experience working with Private & Government Sectors from around the Pakistan especially in the Capital Territory.

Our employees are our most important resource in achieving our mission. At **AL-HUSSIANI & COMPANY (PVT) Ltd.** Construction, we focus on recruiting, developing and retaining employees with the skills and competencies required to maintain a dynamic corporate culture driven by the values of quality, innovation and safety. We then provide our people with the most effective tools and technologies required to further ensure our customers are completely satisfied with every stage of their working partnership with **AL-HUSSIANI & COMPANY (PVT) Ltd.** Construction.

We hope and believe that this path will lead to excellence, to innovation, to adventure, and to the kind of uncertain, gutsy leadership that will allow both our employees and our clients to realize their aspirations at least - and maybe a lot more.

Our Mission

1. Our mission is to achieve high standing for Al-Hussaini and Company.
2. Undisputed leadership in general Order Suppliers, Construction for infrastructure & Project management.
3. Providing solutions and service with high level of Professionalism.

4. Profitable growth.

Operation and maintenance of infrastructures and organization



AL-HUSSIANI & COMPANY (PVT) Ltd. Engineering is a full featured multi disciplinary design firm providing services in two major domains of Architecture & Civil Engineering. We deliver high quality customer focused designs with strong emphasis on environmental solutions—designs that work well for clients and for the environment. We strive to create sustainable & environment friendly architectures that look and feel beautiful.

Services are provided by the highly qualified, experienced and dedicated professionals in civil engineering and architecture. We have licensed staff of civil engineers, surveyors and architects from reputable engineering universities and colleges to provide our clients with highest possible standards in design and engineering works.

AL-HUSSIANI & COMPANY (PVT) Ltd. engineering firm is committed to clients from pre-design through construction ensuring dedication, continuity and satisfaction. We are a dynamic team of individuals with the experience and talent to provide our clients with creative, sensible and responsive design that is original and client-appropriate.

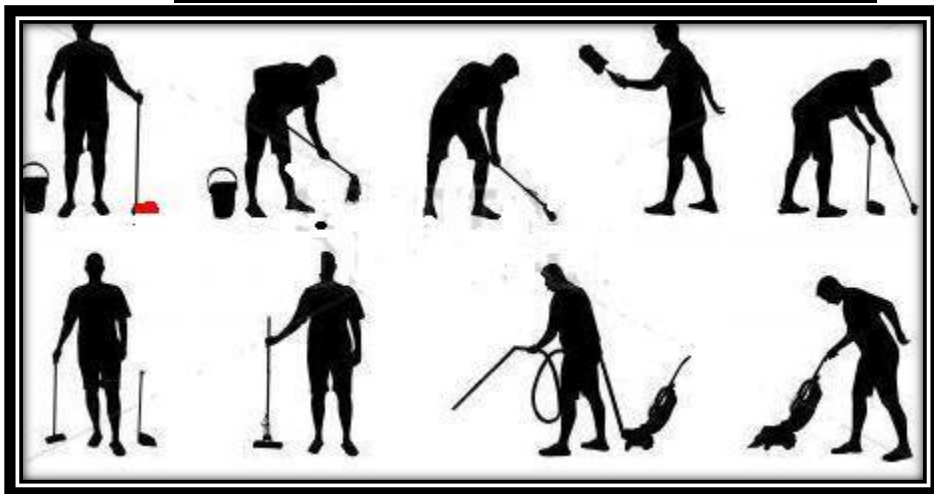
INTRODUCTION OF JANITORIAL SERVICE



Commercial Cleaning Services in the Greater Boston Area

Al-Hussiani & Company (Pvt) Ltd is in the business of providing quality office cleaning service, and we take pride in upholding our sterling reputation. With our knowledge and expertise, performance guarantee, and competitive pricing, AHCPVTLTD is your best maintenance choice.

Cleaning and Janitorial Services



We take this opportunity to introduce our company “*Super Cleaners*” we are serving our valuable clients whose list is given as under since 2008.

Our proprietor highly qualified and served as Laundry Manager and Executive Housekeeper in top hotels of city such as west bestrewn Hotel and others Departments of Government of Pakistan. We

provide highly trained staff with ultra modern techniques and sophisticated equipment for Janitorial services on Daily, Weekly, Monthly and Yearly basis. Which is as follows?

Janitorial & Floor Care Services:

- ❖ Regular janitorial commercial office cleaning
- ❖ Carpet cleaning
- ❖ Hard surface floor care – scrubbing, stripping, waxing, buffing, polishing and sealing
- ❖ Concrete floor scrubbing, cleaning and sealing
- ❖ Window cleaning
- ❖ Supply management/inventory co



Few of Our Valuable Clients :-

- * West bestrewn Hotel
- * OGDCL Ghotki Field offices Government of Pakistan
- * Benazir Housing Cell Government of Sindh
- * IBN e Siena Medical Center Karachi
- * Bhitai Medical Center

Quality assurance provided on regular basis at each location to ensure your office is been cleaned per your specifications

Environmentally Responsible

Al-Hussiani & Company (Pvt) Ltd, we value the health and wellness of our clients and employees – we are committed to the utmost environmental standards for cleaning, and janitorial services. We will use only environmentally friendly janitorial products and supplies partnered with eco-friendly, energy efficient janitorial equipment, keeping our clients' work place clean and safe from allergens and toxins. Our janitorial service is proven and guaranteed



Quality Work

We are not satisfied with our services unless you are! To guarantee the highest level of service, we utilize Quality Control programs which include onsite inspections and customer surveys. We constantly monitor our work and should any area fail to meet our strict service standards, it is corrected immediately. And of course, we always encourage customer communication and use your input to heighten our level of cleaning services.

Liability

- ❖ All labor will be performed by our courteous, uniformed and professionally trained staff

- ❖ Full insurance coverage and bonding
- ❖ State of the art equipment for fast and thorough cleaning
- ❖ Janitorial products that get any job clean



Executive Summary

Introduction

Clean Office Pros is a new cleaning service specializing in office cleaning and serving the others Cites, The business will sell office cleaning and related services to businesses with office spaces of any size. To that end, Clean Office Pros seeks funding for equipment and initial operations of the business.

Services

Services offered will be based around basic office cleaning scheduled on a monthly basis, which will be offered with extreme care for the client's privacy, security, and assets. Additional services will be sold to the same clients to deepen their relationship with Clean Office Pros. Organizational services will be introduced in after three years. Services will be environmentally friendly, both in the products used and in their methods of disposal.

NEED ACTUAL CHARTS?

We recommend using Live Plan as the easiest way to create graphs for your own business plan.



**Janitorial
services**



**Floor
Cleaning
Machines**



Wood Floor Cleaning

WOOD FLOOR CLEANING



Objectives

Clean Office Pros seeks to establish itself as a leader in office cleaning in the Kansas City, MO area. Specific objectives we will seek to meet over the next two years include:

- To build a substantial, regular client base of 100 clients on monthly cleaning plans, for a total of over 800,000 square feet of office cleaning each month.
- To build operations infrastructure, including a central headquarters, 5 delivery vans, professional management, and documented processes for operations and cleaning practices.
- To build healthy gross margins by establishing itself as a significant buyer and reducing vendor pricing on cleaning supplies and by training low-cost labor to be more productive.
- To create a culture of productivity and resourcefulness for all staff by encouraging the best ideas and cleaning procedures to rise to the top and rewarding cleaning crew for their contributions.

Mission

Clean Office Pros seeks to ensure that businesses have a spotless office environment to support the work they do and forget their worries about office cleaning. The company values its employees to clean well and clean smart, listens to the needs of its client to do the job they need done, and responds to the demands of the environment.

Keys to Success

To become successful in the office cleaning business, Clean Office Pros must:

- Foster an environment of employee empowerment from day one of operation to make sure cleaning crews clean well (thoroughly and carefully) while cleaning smart (efficiently)
- Listen attentively to the needs of the client and communicate this information effectively to cleaning crews
- Research and remain experts on the greenest cleaning practices and products
- Remember that the cleaning must meet or exceed client expectations to be considered done



**DETAIL OF
MONITORING
SERVICES**

Upon Award of contract, a management team will be deputed immediately and this team headed by Project Manager and qualified / experienced personnel will make further investigation and make a lay out keeping in view of site / work place. They also work out on a practical and monitoring organization design with all resource requirements. Mobilization of personnel and equipment will be carried out immediately as required under the contract agreement and as per requirement. Key temporary facilities including all scope of work and auxiliary facilities will be set up and preparatory will be completed in the shortest time to ensure the commencement of project as specified.

Mobilization of technical / Professional personnel's is initially planned to be carried out in two stages. At the first stage, some persons shall arrive at site and within short notice other required more persons will move at site, Most of the equipment will be company owned and some of them will be rented locally or purchased.

Monitoring Organization will be finalized and a Project Management Office will be established immediately at site. The head of monitoring team will be Project Manager (PM) for all the activities. Under the leadership of PM there will be skilled functional staff, Engineer and a complete Team etc.

MAJOR RESPONSIBILITIES

Our firm is capable to execute / take over responsibility for services for all of given tasks as under:

1. Electrical, Mechanical civil and Telecommunication maintenance Services.
2. Plumbing services.
3. Lift operating services.
4. Carpentering services.
5. Chauffer services.
6. Kitchen services.
7. Sport support services.
8. Office attendant services.
9. Cash sorting services.

ELECTRICAL, MECHANICAL CIVIL AND TELECOMMUNICATION MAINTENANCE SERVICES

In this section we will fulfill all the requirements of user like as Checking maintaining & ensuring smooth power supply to all equipment's all electric Distribution Boards, Wiring, Fitting & equipment's and remove defects on the spot ensuring smooth & uninterrupted power supply Checking, , fire alarm/fire hydrant system, security alarm system, UPS, CCTV system, Computers, Lifts, Air-conditioners, Telephone Exchange, FM-200 Fire Suppression System at IT Group, Water Dispensers etc. Sort out and removal of fault, loading balance. Replacement of defective electrical components i.e. Tube Rods, Bulbs, Energy Savers, Chokes, Starters, faulty or short circuited points/ wiring etc, Maintenance of all earthing systems electrical panels and motor starters of water turbines/pumping sets, distribution boards / sub-main panels normal/emergency & generator panels . Operations of all pumping sets, office Generators, smoke & heat detectors, PF Panels. Maintenance & repairing of telecom system of PABX & LAN cabling & direct PTC/NTC lines, Data & Telephone cables/sockets/outlets etc



PLUMBING SERVICES.

a. In this our task force will be responsible for all plumbing issues .They catered for Maintenance & servicing of sanitary fittings General fitting, repair of G.I/PVC water supply & sewage conduits /pipes I/C, Sui gas G.I lines water pumping sets/turbines, replacement of gain packing, greasing, cleaning Etc . A general maintenance of underground and overhead water tanks, water/gas supply lines, valves burners/fittings of burners, water coolers, water filters etc has also be worked out.

LIFT OPERATING SERVICES

A well-qualified team will be established for lift operating system and its services. They will ensure operation as per Standard Operating Procedures, like as per capacity, segregated lifts for executives/non T executives, male/female segregation. They will also be responsible for Observing precautions against electricity failure and emergency measures to coup with the emergencies and ensuring non-use of lifts for cargo purposes and maintenance of cleanliness in lifts.



CARPENTERING SERVICES.

A well-qualified team will be established for Repair and replacement of all type of office furniture I;e . Cupboards, cabinets, wooden partitions, doors & windows locks, door closers of wooden packing around air-conditioners etc.

CHAUFFER SERVICES

Chauffer services will be provided as per authorize scale and user requirement. Like Performing of Bank's general chauffer services, for official guests, Government delegations, Organization high officials. They also perform the duties for keep the official cars' exterior & interior neat and clean & for timely Oil Change.

KITCHEN SERVICES

A well maintained and highly hygienic kitchen services will be facilitated. Where all standard quality will be adopted. Here will be provision of some below mentioned:

- Provision of Cooking Services in official kitchens/Canteens/cafeteria of the Bank within designated hours and specified time.
- Cooking of various dishes for office lunch by experienced cooks.
- Serving of lunch, drinking water & replenishment at dining tables.
- Cooking & serving of desserts.
- Cleaning, Washing & preparation of cooking material.
- Preparation & serving of salad.
- Cooking & Serving of meal for official functions.
- Washing, drying and placing of all type of crockery.
- Maintaining record of all crockery & table wears.
- Maintaining cleanliness in & around the kitchen through mopping & washing etc. and keeping the kitchen, dining hall free of pests, rats, flies & mosquitoes by spraying insect killer etc.

SPORT SUPPORT SERVICES

Sport Support facility will be provided as per a user requirement which meets all the standard procedure. In which training & coaching services for the members through skilled and experienced personnel, Maintenance of all type of sports machinery, equipment, swimming pool, gymnasium machinery & equipment's Provision and maintaining of Catering Services for members of the Sports Club

OFFICE ATTENDANT SERVICES

A well-mannered and highly reputable team will be available for attendant services. They will responsible for Preparation & serving of tea/cookies for staff members & official guests/Customers Washing, drying and placing of all type of crockery at proper place Serving of lunch, drinking



water & replenishment at dining tables. They are also performing the duties for Dusting of files & office equipment's Perform messenger Services picking and Delivery of local mail.

CASH SORTING SERVICES

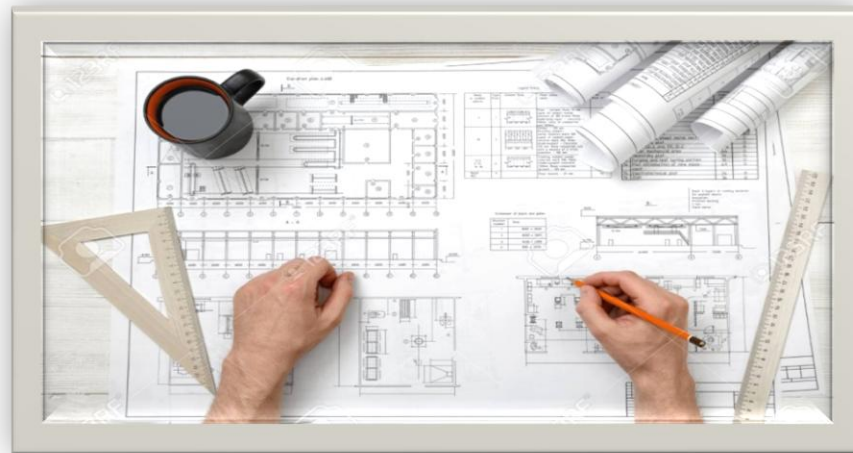
A well-mannered and educated team will be available for Cash sorting. They will act on all the instructions and advise of organization. and they will also responsible for their respective jobs .

Architecture

AL-HUSSIANI & COMPANY (PVT) Ltd. Engineering Firm's diversity of experience allows the firm to address the unique goals of each client. Our architectural professionals serve clients in corporate, educational, healthcare, hospitality, real estate development and public sectors. We provide design solutions that are site responsive, constructible, innovative and environmentally conscious. Our teams manage projects from start to finish, including Programming / Conceptual Design, Schematic Design, Design Development, Construction Documents, Bidding / Negotiation, Construction Administration and Post Construction Reviews.

- ❖ Site Evaluation
- ❖ Feasibility Studies
- ❖ Planning and Zoning Research/Consultation
- ❖ Project Scheduling
- ❖ Programming
- ❖ Code Reviews
- ❖ Life Cycle Analysis/Value Engineering
- ❖ Historic Preservation/Restoration
- ❖ Renovation & Reuse Projects
- ❖ Construction Administration & Inspections
- ❖ Roofing, Drainage, Insulation Upgrades & Replacements
- ❖ Barrier-Free Design & Renovations

Civil



Engineering

AL-HUSSIANI & COMPANY (PVT) Ltd. Engineering takes pride in its ability to create team approaches that successfully address clients' diverse engineering challenges. Our firm brings together extensive engineering skills and responsive service to meet demanding schedules and budgets. Our qualified staff and strategic design approach helps expedite the agency submission process, which helps clients achieve timely approvals and allows construction to begin sooner.

- ❖ Site Planning
- ❖ Water Facilities
- ❖ Wastewater System Analysis & Design
- ❖ Stormwater Management
- ❖ Erosion & Sediment Control Plans
- ❖ Roadway & Parking Lot Design
- ❖ Subdivision Design
- ❖ Flood Plain Studies
- ❖ Drainage Systems Evaluation & Design
- ❖ Traffic Impact Studies



Interior Design

AL-HUSSIANI & COMPANY (PVT) Ltd. Engineering's interior design studios provide services both in support of the firm's architectural department and independently. Our teams have worked with clients in the corporate, educational, healthcare, hospitality, municipal and real estate markets. We strive to incorporate environmentally conscious solutions through the use of products that enhance indoor air quality, increase the use of natural light, and use recycled or recyclable materials to create sustainable "green" environments. Our interior design staff provides solutions for ergonomic, functional and efficient spaces that meet the aesthetic goals of our clients.

- ❖ Pre-Design Planning / Programming
- ❖ Furniture Inventory
- ❖ Space Planning / Interior Architecture
- ❖ Finish Selection & Specification
- ❖ Custom Casework & Floor Patterns
- ❖ Furniture, Fixture & Equipment Specification
- ❖ Furniture Bidding & Negotiating
- ❖ Construction Observation & Furniture Installation / Coordination
- ❖ Move Coordination
- ❖ Artwork & Accessory

Surveying

Surveying is the first step to a successful project! Utilizing cutting edge surveying equipment, including the latest GPS and Robotic Survey Systems, AL-HUSSIANI & COMPANY (PVT) Ltd. engineering firm survey crews provide all forms of site data from which to design, engineer and build projects. These tools allow our crews to respond efficiently to meet demanding schedules. Our professional survey crews can provide:

- ❖ ALTA / ACSM Surveys
- ❖ Boundary, Topographic & Aerial Control Surveys
- ❖ Construction Stakeout
- ❖ Mapping / GIS Data

Design Approach

We lead design teams in the pursuit of place-specific, high-performance designs. Our collaborative design approach begins with a detailed analysis of each site, program and community, identifying the economic, environmental and social forces that will give form to the design solution. We then

synthesize these unique characteristics with broader criteria for habitat creation, watershed protection, mobility, energy production, material health and recapture, and indoor environmental quality.

For each project, we create a design framework built upon clearly articulated principles (what is valued), short, medium and long-range goals (what projects hope to accomplish), and specific design strategies (how goals will be achieved). This framework establishes the project's direction and serves as a reference point throughout the building's lifespan—it establishes priorities and focus by asking the right questions at the right time.

Our design teams begin with our clients and their communities and extend to the multidisciplinary consultants with whom we collaborate from the earliest stages of the project. We foster a team dynamic that gives everyone a voice while providing the right expertise at key decision points. Working around the world, we use the latest technologies to facilitate frequent and effective communication with each project team.

Sustainability & Environment

While design excellence through collaboration is always our goal, the development of green solutions for our clients and our planet is also a priority. We believe each project should be designed for the betterment of the community and society as a whole, and sustainability and green design are a natural extension of our core ideologies.

Vision

Sustainability is a commitment to the ideas of creating a better environment at all scales: value to the owner/client, the stewardship of our planet, the health of our population and particularly those who use the project, the vitality of our neighborhoods, the teaching points of the building we place on the site, and the enjoyment the project can bring to its occupants and visitors.

Business relation with us:

Al-Hussiani & company (Pvt) Ltd. was established nearly 14 years ago to take up the job in public and private sector of multiple values. Named Mr. Danish Channa "Proprietorships" the work had only one dimension "the hard work" the conviction to improve, expand rise has history of 14 years and an infinite future.

The reasons to select Al-Hussiani & company (Pvt) Ltd. for employment or business are multiple; however, few of them are listed and narrated below for the sake of quick evaluation and understanding.

- ❖ Al-Hussiani & company (Pvt) Ltd. with past and promising future.
- ❖ Al-Hussiani & company (Pvt) Ltd. has been exposed to international standards of quality and work management through its continual working and perusal with recognized global names housing infrastructure and General Order Suppliers and construction sectors. Hence the working environment is effective, friendly and integrated.
- ❖ Al-Hussiani & company (Pvt) Ltd. is the first EOBI 2007 certified General order suppliers & construction Company which gives them a qualitative edge in the market.
- ❖ Al-Hussiani & company (Pvt) Ltd., is pursuing a wide spectrum of business involving different engineering discipline. It includes constructions of infrastructure and general order supply, high rise buildings, infra structural development and environment projects.
- ❖ Al-Hussiani & company (Pvt) Ltd., enjoy a board market base capitalization vis-à-vis sound financial health. These parameters entail peaceful, docile and disciplined environment.
- ❖ Al-Hussiani & company (Pvt) Ltd., has functional offices abroad this creates an opportunity to serve the company outside Pakistan too moreover, a continuous improvement and replacement in conventional working system is also taking place through induction of new, modern and state of the art systems.

BACKGROUND AND JUSTIFICATION

AHCPL engineering is pleased to submit this Expression of Interest to provide professional Comprehensive services for Miscellaneous Support Services, in charge – Outsourcing, Outsourcing Department, PAW, P&IRD, HRM & Admin, Group, National Bank of Pakistan. We are very excited about this project and the manner in which it has been presented. The very idea of evaluating the existing building as well as functional and code analysis for the capital complex is what spurred AHCPL to submit for this project. We understand the various tasks included in this assignment are;

- 1- Site Evaluations**
- 2- Functional Analysis**
- 3- Building Code**
- 4- Life Safety**
- 5- Mechanical and Electrical systems analysis**

In addition to key staff members, we have a deep bench of readily available experienced staff to utilize as-needed.

AHCPL is a multi-disciplined consulting engineering firm and full-service construction company offering innovative solutions to our clients. AHCPL is a certified company and was established in 1999, 14 years ago by Mr. Danish Channa. AHCPL engineering has grown and is currently headquartered in Karachi, Pakistan.

AHCPL employs over 80 full and part-time employees with a wide range of talents. Our clients include cities, country, local government authorities, state government, federal government, and a wide range of private sector entities. The process which will be followed to evaluate this structure is identical to the process followed for our private design/build clientele.

The department of administration will get expert advice from a team that not only designs these facilities but also constructs them.

Following the field survey, base plans of existing conditions will be completed. The team will meet with the owners again to determine program need and design parameters. Analysis of all applicable constraints will be performed. This includes analysis of applicable codes, historic preservation requirements and compliance with act, structural, MEP, etc. All work will be designed to comply with Afghan project team for projects.

The team will work with the project representatives to develop a program concept feasible within the budget constraints and consistent with the mission of the building project. The team will also design so that the final product can be operated, maintained and repaired in a cost effective manner. All phases will comply with regulations of any funding agencies, grant requirements, etc.

Plans will then be prepared presenting our recommendations to meet the program. Preliminary cost estimates for the phases of the plan will be presented to aid in budgetary planning. Following this, the design will be further developed, selecting particular materials, details, etc. phasing of the project will be done as needed to accommodate partial occupancy during constructions.

Contract documents, plans and specifications will be prepared based on all of these decisions.

M/S Al- Hussaini and company is being today's most versatile and vibrant construction and consulting firm. For the last years firm has left its imprints, bringing prosperity to utterly backward and forgotten areas from the sunburst plain of Sindh to hilly and

remote area of Baluchistan. Our firm has completed many jobs in the most hostile and difficult security environment.

With professionally qualified and competent staff, efficient work force, Flexible Organization and a large pool of modern Equipments and machinery, M/s Al Hussaini & Company is now fully capable and confident for provision of any consultancy and construction services anywhere. Our Firm's experience of past in multitude fields , its flexible organization , large and competent work force and use of modern machinery and a reputation of quality const and services along with timely completion qualifies it to be the first choice for any client.

M/s Al Hussaini & Company has executed and provided consultancy services of Geo-tech Investigation, Geophysical Survey, Consultancies Related Jobs, Topography and Land Surveying GEO tech services at many projects some important projects are below:

Our leadership position is achieved mainly due to four factors i.e., a strong financial background, advance construction technology, focus on customer satisfaction and a good team of highly experienced professionals all striving with a spirit of constancy to purpose. M/s Al Hussaini is recommended for consultation and engineering services for all kinds of civil engineering projects of any magnitude, including agricultural projects, irrigation projects, highway projects, power generation projects, tunnel projects, access road projects, oil field development and airfield development projects by leading Clients. These above mentioned projects speak volumes about the commitment of the company.

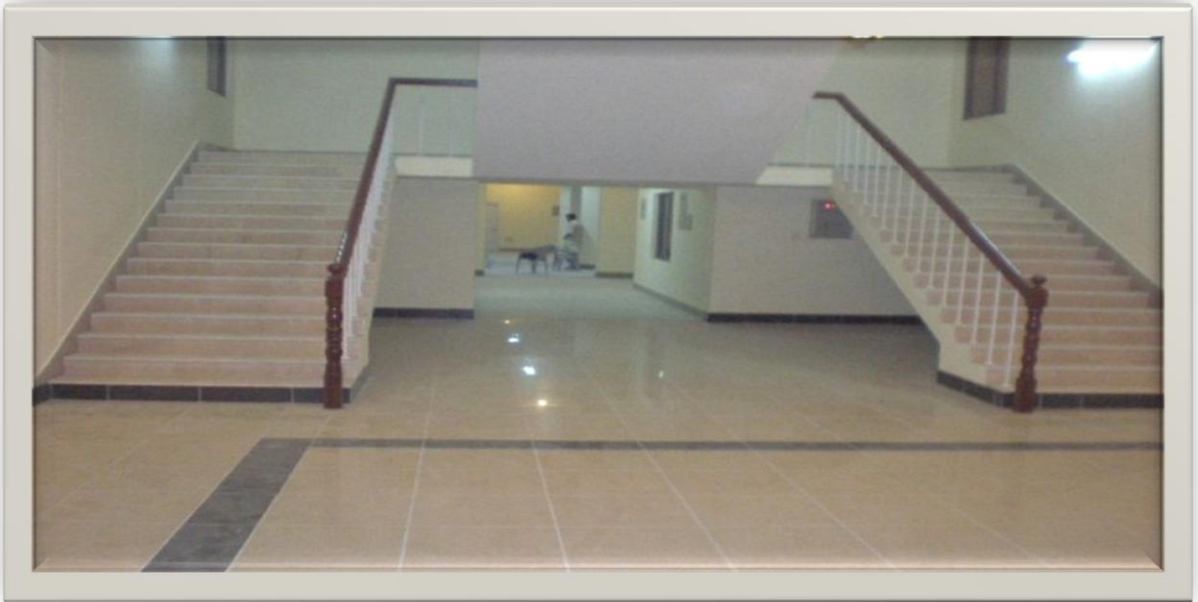


AHC
PL's
Capac

ity & Strength:

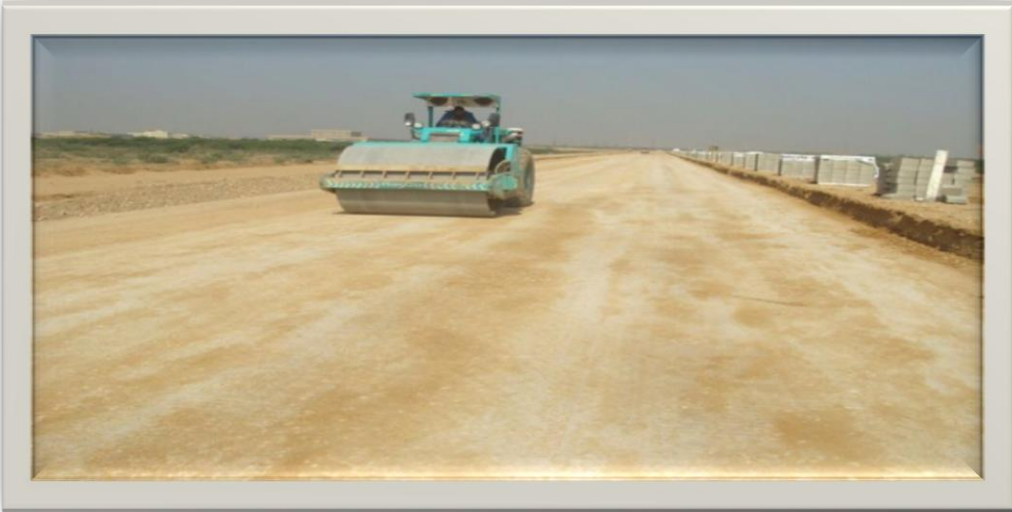
WORKS IN PROGRESS AL-HUSSAINI & COMPANY (Pvt) Ltd











List of Major Projects

SL NO	NAME OF PROJECT	CLIENT	PERIOD / YEAR
01	LBOD Highway (Left bank out fall) Project Hyderabad .	Irrigation Department. Govt of Sindh . Pakistan	2001
02	Supply of gas to sari , Tando Muhammad khan District Hyderabad.	SSGC	2007
03	Rehabilitation program for Road network & Supply of Sui gas villages at district kher pur .	SSGC	2007
04.	Reni canal in Guddu barrage command Area.	WAPDA	2004
05.	Consultancy services & Land surveying of Link Road Tapal energy system site Karachi.	Power const company BV of Holland.	1999
06.	Topographical survey for infrastructure and road network of EIZ zone PQA	PQA	2003
07.	Consulting & Topographical surveying of harbor land and fisheries Karachi.	Karachi fish harbor authority.	2001
08.	Consulting & Topographical surveying of Rohri canal area.	Irrigation Department. Govt of Sindh . Pakistan	2005
09.	Survey and consultancy of approach highway for river line forest of sindh.	Forest Department. Govt of Sindh . Pakistan	2008
11.	Geo physical survey of Goath machi Canal .	Irrigation Department. Govt of Sindh . Pakistan	2001
13.	Geophysical investigation for approach road works at KDA siphon Gharo	Public health and engineering Department. Govt of Sindh . Pakistan	2009
14.	Geo technical surveying and constancies at Road korangi fish harbor	Karachi fish harbor authority.	2000
15.	Design and consultancy including geo tech services at PPL Road Karachi Thatta .	PPL karachi	2008
16.	Consultancy survey for Drainage wells at spillway Hub Dam	Karachi irrigation project CDGK	2007

TECHNICAL & ADMINISTRATION PERSONNELS

S.NO	NAME	DESIGNATION	QUALIFICATION	EXPERIENCE
A	<u>ENGINEERS</u>			
1.	Engr Prince shirjil	Site Engineer	BE,AMIE,PE	10 years
2.	Engr Tauheed Ahmed Siddique	Site Engineer	BE (Civil)	15 years
3.	Engr Mansoor Ali	Site Engineer	BE (Civil)	20 years
4.	Engr Syed Abul Hasan	Site Engineer	BE,AMIE,PE	05 years
5.	Engr Abdul Ghani	Project Engineer	BE (Civil)	05 years
6.	Engr Ali Sarwar Abro	Project Engineer	BE (Civil)	10 years
7.	Engr Irshad Ali	Project Engineer	BE(Civil)	05years
B.	<u>SURVEYORS / FIELD STAFF</u>			
8.	Mr Fahim Ahmed Shah	Chief Surveyor	B.Tech	20 Years
9.	Mr Nasrullah Shaikh	Senior Surveyor	B.Tech	15 Years
10.	Mr Abdul Razzaque Shaikh	Senior Surveyor	DAE	10 Years
11.	Mr Kishan Laal	Senior Surveyor	DAE	10 Years
12.	Mr Amir Jafri	Surveyor	DAE	10 Years
13.	Mr Sarwar	Surveyor	DAE	05 Years
14.	Mr Pirzada Ghulam Mustafa	Surveyor	DAE	05 Years
15.	Mr Zahid Khan	Surveyor	DAE	08 Years
16.	Mr Sultan Ahmed Hahmani	Surveyor	DAE	08 Years
17.	Mr Naveed Ali	Surveyor	DAE	08 Years
18.	Mr Arshad Ali	Survey Helper	DAE	03 Years
19.	Mr Mukhtayar Ali	Survey Helper	DAE	03 Years
20.	Mr Zahid Ali	Survey Helper	FSC	05 Years
21.	Mr Agha Auranzaib	Survey Helper	FSC	04 Years
22.	Mr Khalid Noor Somro	Survey Helper	FSC	05 Years
B.	<u>GEOLOGIST/ LAB AND DRILLING STAFF</u>			
23.	Mr Manshad Abbasi	Lab Incharge	MSc (Geol)	25 years
24.	Nawab Khan	Geologist	MSc (Geol)	15 years
25.	Shoib ur rehman	Geologist	MSc (Geol)	15 years
26.	Waqar Alam	Geologist	BSc (Geol)	10 years

27.	Farhatullah	Lab Technician	BSc	20 years
28.	Sultan Abbasi	Lab Technician	BSc	10 years
29.	Shakeel Ahmad	Lab Technician	BSc	12 years
30.	Ghulam Qadir	Lab Technician	FSc	05 years
31.	Mr. Abdul Waheed	Lab Technician	FSc	05 years
32.	Mr. Muzhar Ali	Driller	Matric	20 years
33.	Mr. Waqar Ahmed	Driller	Matric	20 years
34.	Mr. Zulfiqar Ali	Driller	Matric	10 years
35.	Mr. Nadeem Memon	Bore Master	Matric	15 years
36.	Mr. Mehmood	Bore Master	Matric	15 years
B.	<u>OTHER STAFF</u>			
37.	Mrs Arbella Razzaq	Manager Admin	MA (Econ)	05 years
38.	Arshad Ali	Auto Cad Operator	DAE	10 years
39.	Mukhtar Ali	Auto Cad Operator	DAE	10 years
40.	Mr Zahid Ameer	Auto Cad Operator	DAE	04 years
41.	Mr Salman Abbas	Auto Cad Operator	DAE	04 years
42.	Mr Amir Rao	Auto Cad Operator	FSC	03 years
43.	Mr Azam	Auto Cad Operator	FSc	02 years
44.	Maqbool	Accountant	B.Com	12 years
45.	Kauser Ali Zaidi	Asst Accountant	B.Com	12 years
46.	Mr Ashraf	Store Officer	B.Com	11 years
47.	Mr Shafaqat	Store Keeper	I.Com	10 years
48.	Mr Laal Din	Supervisor	FSc	25 years
49.	Mr Ali Nawaz	Supervisor	FSc	11 years
<u>SOCIAL MOBILIZERS</u>				
1.	Mr. Pirzada Ghulam Mustafa	Rtd Chief Planning and Development	Masters from USA	30 years
2.	Ms Zahida Khan	Social Mobilizer	MPA	15 years
3	Mr Sultan Ahmed Hashmani	Social Mobilizer	M A	15 Years
4	Mr Naved Ali	Social Mobilizer	M A	10 years
5	Mr Arshad Ali	Social Mobilizer	B A	8 years
6	Mr Mukhtiyar Ali	Social Mobilizer	M A	8years
7	Mr Zahid Ali	Social Mobilizer	B A	5 years
8	Ms Zarmina	Social Mobilizer	B A	8 years
9	Ms Abida	Social Mobilizer	B A	5 years
10	Ms benazir	Social Mobilizer	B A	6 years
11	Ms Tuqir Fatma	Social Mobilizer	B A	4 years
12	Ms Nurgis	Social Mobilizer	B A	8 years
13.	Mr. Agha Aurangzeb	Social Mobilizer	MBA	10 years
14.	Mr. Khalid Noor Soomro	Social Mobilizer	MBA	10 years
15.	Mr. Muzahir Ali	Social Mobilizer	MPA	12 years
16.	Mr. Waqar Ahmed Sheikh	Social Mobilizer	MPA	10 years

17.	Mr. Zulfiqar Ali	Social Mobilizer	M.Com	08 years
18.	Mr. Nadeem Memon	Social Mobilizer	Master	08 years
19.	Mr. Abdul Waheed	Social Mobilizer	Master	10 years
20.	Mr. Ghulam Shabir	Social Mobilizer	Master	07 years
21.	Mr. Ghulam Abbas Memon	Social Mobilizer	Master	06 years
22.	Mr. Aijaz Ali Kalwar	Social Mobilizer	M.A, LL.B	10 years
23.	Mr. Sirajuddin Siddiqui	Social Mobilizer	M.A, LL.B	20 years
24.	Mr. Asghar Ali	Social Mobilizer	Master	12 years
55.	Mr. Muhammad Pervez Ahmed	Social Mobilizer	Master	07 years
26.	Mr. Nazimuddin Jamali	Social Mobilizer	Master	05 years
27.	Ms. Farah Latif	Social Mobilizer	Master	10 years
28.	Ms. Arbeela Razzaque	Social Mobilizer	Master	10 years
29.	Ms. Mahjabeen Khan	Social Mobilizer	Master	11 years
30.	Ms. Syed Naheed Shah	Social Mobilizer	Master	10 years
31.	Ms. Salma Soomro	Social Mobilizer	Master	08 years
32.	Ms. Rukhsana Jamali	Social Mobilizer	Master	05 years
33.	Ms. Fozia Memon	Social Mobilizer	Master	08 years
34.	Ms. Sadaf Azhar	Social Mobilizer	Master	05 year
35.	Ms. Sadia Aziz Ansari	Social Mobilizer	P.M.D.C.P	10 years
36.	Ms. Erum Zehra	Social Mobilizer	B.A	08 years
37.	Ms. Nousheen Surahio	Social Mobilizer	B. Pharmacy	10 years
38.	Mr. Abdul Salam Memon	Social Mobilizer	B.A	07 years
39.	Mr. Arsalan Khan	Social Mobilizer	B.A	10 years
40	Mushtaqu Ahmed Mahar	Social Mobilizer	M.A	10 years

DETAIL OF VEHICLES / MOTOR CYCLES

Sr. No	Description	Make	Model	Registration Number
1.	Toyota Corolla GLI	Toyota	2010	ATL – 540
2.	Cultus VXR	Suzuki	2005	AJF – 814
3.	Bonlan	Suzuki	2005	CT-2581
4.	Bonlan	Suzuki	2008	CK-4623
5.	Bonlan	Suzuki	2008	CJ-6192
6.	Bonlan	Suzuki	2010	CN-0757
7.	Mehran VXR	Suzuki	2008	AMK-884
8.	Alto VXR	Suzuki	2010	ATL-895
9.	Motor Cycle	Honda	1998	SKH - 2263
10.	Motor Cycle	Honda	1998	SKE – 2384
11.	Motor Cycle	Honda	1998	KEB – 1195
12.	Motor Cycle	Honda	1998	KDS – 1225
13.	Motor Cycle	Honda	1999	KGE – 1315
14.	Motor Cycle	Honda	1999	KHA – 1026
15.	Motor Cycle	Honda	2002	KLF – 1327
16.	Motor Cycle	Honda	2003	KFH – 1567
17.	Motor Cycle	Honda	2004	KDB-3890
18.	Motor Cycle	Honda	2006	LOD-9468
19.	Motor Cycle	Honda	2006	RNP-4451
20.	Motor Cycle	Honda	2008	HDF-6749
21.	Motor Cycle	Honda	2008	MLA-861

LIST OF EQUIPMENT

Where equipment is required M/S AL- HUSSAINI & Company under its progressive policies provides the best available equipment and instrument to insure the quality and reliability.

We are able to hire all equipment together with ancillary products for specialized works , All hired equipment is serviced after each hire , no matter how slight the usage, we are fully aware the need for care and safety where personnel safety is involved therefore ensure that highest safety standards are maintained. Following are the list of major equipments owned by M/S AL – HUSAINI & COMPANY (pvt) LTD.

S.NO	DESCRIPTION	QUANTITY
1.	Rotary Drilling rig hydraulic	02
2.	Casing shoes complete set	02
3.	Casing for rotary drilling	02
4.	Drilling rods	02
5.	Carbide and tricone bits	03
6.	Carbide Coring bits	03
7.	Hydraulic jack	01
8.	Flush pump set	03
9.	Sounder	01
10.	Water mater	01
11.	Pressure Gauge	01
12.	Core barrels	02
13.	Air Compressor	02
14.	Cutting torch set	01
15.	Crane 25 tons	01
16.	Dewatering pump	04
17.	Diesel powered generator set 12 KVA, 60 KVA	03
18.	Hydrostatic test pump	01
19.	Excavator	02
20.	Grader	02
21.	Tractor	03
22.	Water browser	04

23.	Earth tester	01
24.	Meager	01
25.	Centrifugal extraction machine	02
26.	Filter discs	02
27.	Portable diamond core drill	02
28.	Vacum pump	02
29.	Glass bottle	04
30.	Metal cubes	10
31.	Air entrainment meter	01
32.	Compression testing machine	04
33.	Vicat apparatus set	01
34.	Density gauge set	03
35.	Liquid limit test set	03
36.	Plastic limit test set	01
37.	Sieves of fine and coarse aggregate	02
38.	Geological hammer	02
39.	Micrometer	01
40.	Oven capacity 270 ltr	02
41.	Graduate cylinders	02
42.	Rain gauge	01
43.	Temperature thermometer	01
44.	Recording barometer	01
45.	Balance	03
46.	Sand density cones	03
47.	Los angels Abrasion machine	02
48.	Standard proctor mould	02
49.	Electric dryer room type	02
50.	Total Station	02
51.	Theodolite	03
52.	Level machine	05
53.	Measuring tapes	06
54.	Ranging rods	06
55.	Survey umbrella	08

56.	Jeep	02
57.	Pick up	03
58.	Truck	02
59.	Welding machine	04
60.	Gas cutting machine	03
61.	Concrete Mixer Machine	05
62.	Grouting Machine	01

SUMMARY OF PERFORMANCE OF AHCPL

List of successful Projects

S#	Description	Department	Cost	Locations
01	Construction of Buildings Roads Police Pickets	Oil and Gas Company	120 Million	Ghotki Gas Fields
02	Irrigation Earth Work	Irrigation Department	50 Million	Ghotki Qazi wah Peach
03	Supply of Office Stationary	BHC Govt of Sindh	20 Million	Karachi
04	Supply of School all Stationary of 8 District Sindh	Eid link	3 Million	Karachi Sindh
05	Supply of Construction & others Material	FFC	5 Million	Ghotki
06	Janitorial & Cleaning & Offices Floor Care Services	OGDCL Government of Pakistan 2008	100 Million	Ghotki
07	Janitorial & Cleaning & Offices Floor Care Services	Ibne e Seena Medical Center Hospital, 2008	45 Million	Karachi
08	Janitorial & Cleaning & Offices Floor Care Services	Benazir Housing Cell Government of Sindh	50 Million	Karachi
09	Janitorial & Cleaning & Offices Floor Care Services	Bhitai Medical Center	70 Million	Hyderabad
10	Janitorial & Cleaning & Offices Floor Care Services	FFC	3 Millions	Ghotki
11	Hiring of 182 Janitors for Camp & Jinnah International Airport Karachi	Civil Aviation Authority	55 Millions	Karachi
12	Janitorial Cleaning Services for CAA Residential Area of JIAP Karachi	Civil Aviation Authority	6 Millions	Karachi
13	Conservancy Contract (FY 2015-16) PAF Base Korangi Creek	Pakistan Air force FAF Base Korangi	15 Millions	Karachi
14	Janitorial & Horticulture at NICL House Defiance Karachi , Three Years	National Insurance Company Limited	21 Millions	Karachi
15	Janitorial & Cleaning Services	National Bank of Pakistan,	151 Millions	Lahore Region, Faisalabad, Jhang, Sargodha, Mainwali
16	General Services (Office Boys & Driver)	State Bank of Pakistan	5 Millions	Karachi

Financial capacity

Audit reports attached.

FINANCIAL OUTLOOK

NAME OF COMPANY: AL – Hussiani & Company (Pvt) Ltd

ADDRESS: D-3,4TH FLOOR, AMIR CHAMBER, BLOCK-13 A, GULSHAN-E-IQBAL, KARACHI, SINDH, PAKISTAN.

TITLE OF ACCOUNT: Al-Hussaini & Company (Pvt) Ltd

ACCOUNT NO: A/C 1.2.52.20311.714.153665

BANK BRANCH CODE: 1252

BANK SWIFT CODE: PK15SUMB0252027140

BANK DETAIL: SUMMIT Bank, Tariq Road KARACHI SINDH, PAKISTAN.

NTN CERTIFICATE NO: 3953044-2

System of Accounting

AHCPL uses the accruals accounting system which involves “Double Entry” book keeping and refers to the dual aspects of recording financial transaction to recognize that there are always two parties involved: the giver and receiver. The dual aspects are referred to as debits and credits. To assure the transparency in the accounts AHCPL is using well known Financial Software known as “Faryad Ejaz Financials”. This accounting software is operational at Head Office level and at all the provincial offices as well. This software can produce monthly, quarterly and yearly Financial Reports. AHCPL has developed its own chart of accounts so that all the expenses are booked under the proper head of account and financial statement show a true and fair view to its readers. The internal control system for all the financial transaction has been made to ensure proper monitoring of the funds and transparency. The following are the salient features of the financial Management at AHCPL:

- ❖ All the payments are made after proper entry in the accounting software.
- ❖ All the payments are made after signing of electronically printed payment vouchers. To ensure proper utilization of funds there are different authorities involved in the approval of a single voucher.
- ❖ All payments are made through banking channels including salaries, procurement and other third party payment.

- ❖ By recognizing financial obligations when they occur, not when they are paid or received, this overcomes the problem of time lags, giving a truer picture of the financial position.
- ❖ The system can deal with the all types of transaction and adjustments.
- ❖ The system automatically builds in up-to-date information on assets and liabilities.

These records provide an income and expenditure account summarizing all income and expenditure committed during a given period; and a Balance Sheet which demonstrates, amongst other things, moneys owed to and by the organization on the last day of the period.

As organization is of corporate states hence the legal requirement for corporate as well as taxation laws are applicable. Accordingly, the accounting and financial system has been designed to fulfill requirements of relevant laws applicable in Pakistan as well as the specific requirement of donors.

Banking Transactions

A separate bank account is maintained for each project/ donor. All the bank accounts are reconciled on monthly basis. The bank reconciliation statement are prepared by the Finance Assistant and verified by the General Manger Finance. Quarterly Funds statement are being prepared and shared with the Chief Executive Officer (CEO) to give him a close look on the liquidity position of the organization.

Budgeting

At AHCPL, the budget is essential to plan a project, to fund raise for resources and implement a project accurately. Essentially we do the following three budgets:

- The income and expenditure budget.
- The capital investment budget.
- Cash flow forecast budget.

Budgeting is done by the National Manager Finance in consultation with the provincial managers and under the guidance of Executive Director.

Budget are reviewed periodically in order to update/ redesigned/ reallocate, if required, to meet the changing needs and circumstances of program implementation in consultation with the donor, if required by the contractual obligation. Provision of the budget is made of staff's welfare through group insurance for the health management including, hospitalization facility.

Audit

AHCPL has well defined internal control procedures and policies and Finance Department visits the Sub office to check the effective implementation of all the procedures and policies of internal control. Therefore, finance department of AHCPL performs the duties of internal auditor and review the internal



control policies, procedures, and checks that these are being properly implemented. A report is presented to the management and if needed corrective action or perhaps changing a procedure, or training a staff member is done.

The external audit is conducted by an independent Chartered Accountant firm, as per the statutory requirements and in accordance with contractual requirements of the donor/ fund provider. The report submitted by the auditor is shared with the Bod and donors.

Accounting and financial management at field level operations with partners

To build local capacity and benefits from local organization in project areas, AHCPL sub-contracts organization for provision of quality services. In such armaments is accountable to the donor/funds provider and to ensure accurate accounting and transparency the following process is deployed:

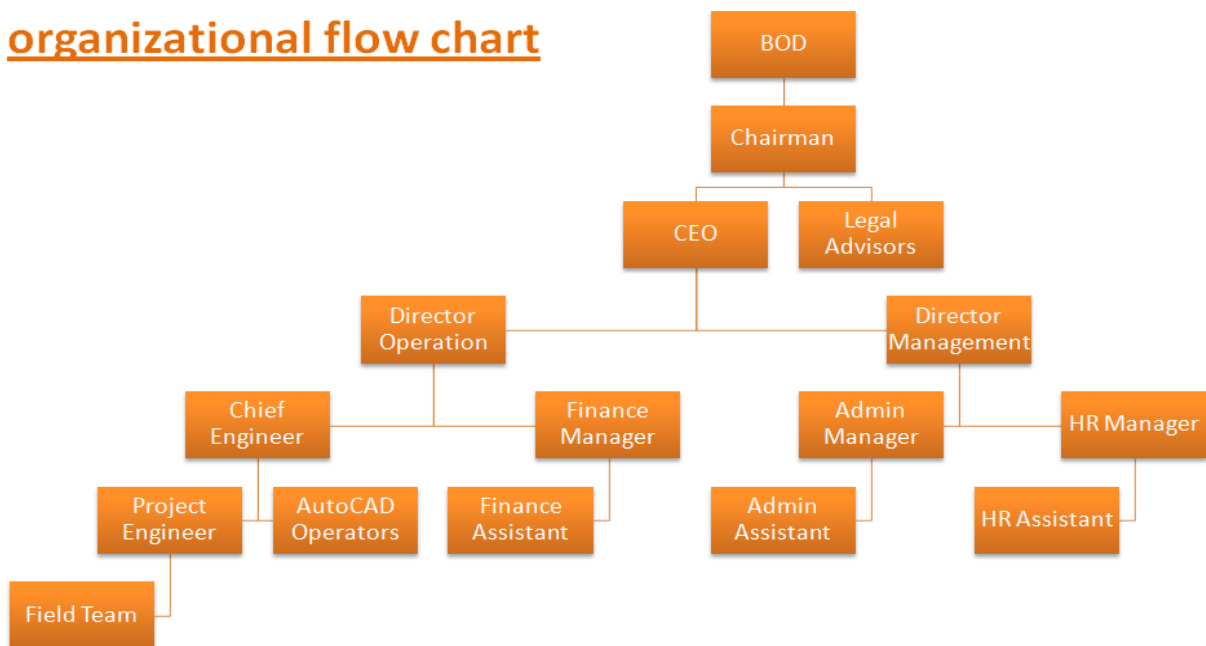
- ❖ The organization must open a separate bank account for the project.
- ❖ Timely disbursement of funds to ensure efficient, effective and uninterrupted service delivery.
- ❖ The organization will employ sufficient and appropriate staff as to ensure the segregation of duties, correctness and completeness of accounting transitions recorded.
- ❖ To monitor and have arrangements with organization for internal audit to ensure that funds disabled to them are being utilized in services and only on agreed budgets.
- ❖ The partner organization will provide the monthly financial statements along with the monthly technical reports and outputs.

MANAGEMENT / DIRECTORS

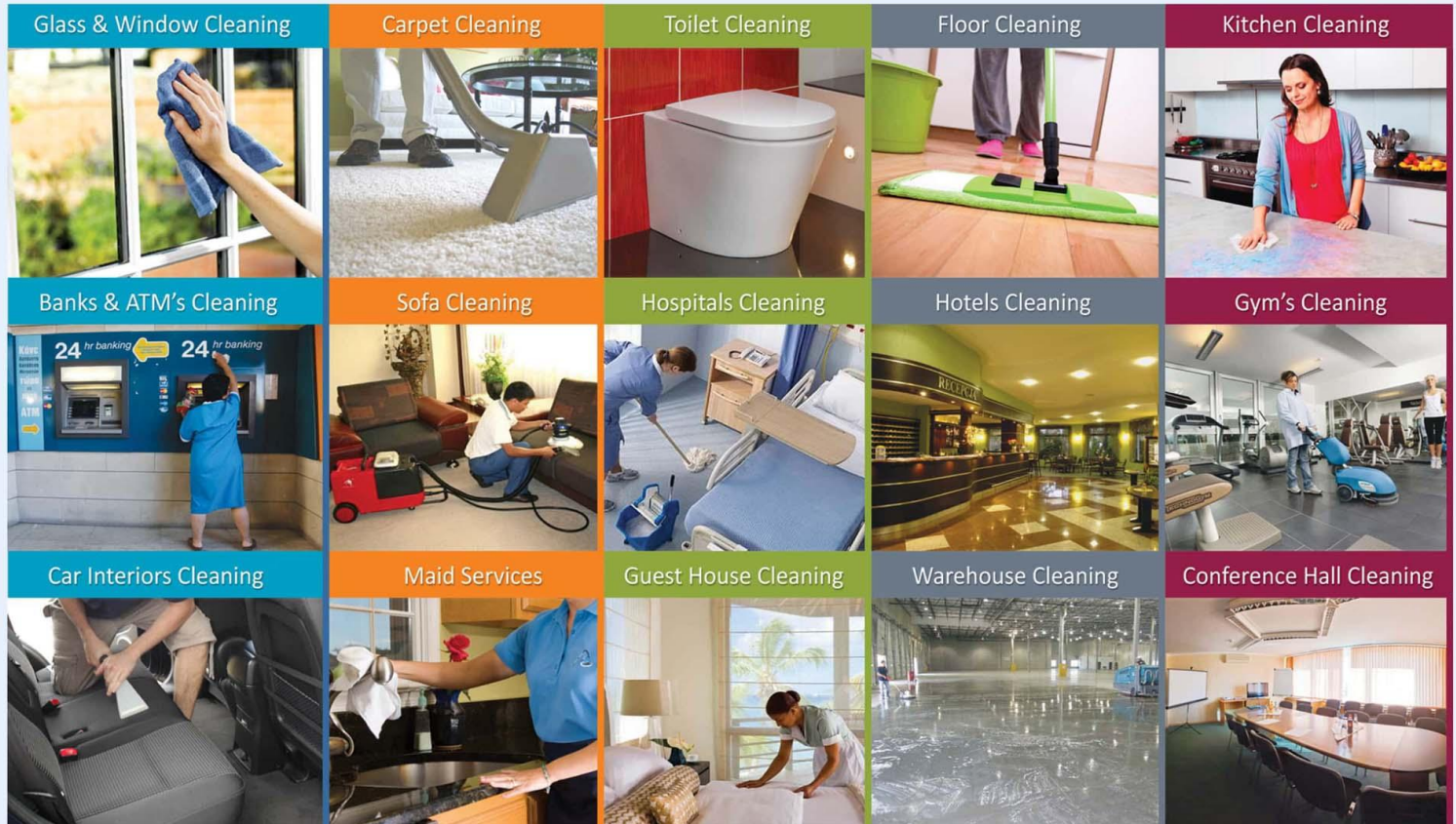
Sl. No	Name	Designation
1.	Mr. Danish Channa	Chairman
2.	Ms. Nadia Naz	CEO
3.	Dr. Suliman Otho	Director Tech
4.	Mr. Zain ul Abidin	Director finance
5.	Engr Ashiqu Hussain Sheikh	Director Operation

Company Chart; Al-Hussaini & Company (Pvt) Ltd

organizational flow chart



You Choose it ! We Clean it !



Declaration

Contact Person:	Danish Channa
Designation	Chairman
Organization	Al-Hussaini & Company (Pvt) Ltd House # D-3, 4 th Floor Amir Chamber, Block-13A, Gulshan-e-Iqbal, Karachi, Sindh, Pakistan.
Contact	+92-(21)-34688674, 34824210, Fax 021-34680660 / 34978281 +92-(321)-2374426 ahcpvtltd@yahoo.com ,

Al-Hussaini & Co (Pvt)Ltd.
Janitorial Services & HRM Services and Innovation in Engineering &